



## MINUTES

**Oregon Trail Library District  
Work Meeting  
Wednesday, March 26, 2024  
River Lodge Boardman, OR**

**Approved: April 17, 2024 by OTLD Board**

Roll Call: 6:10 pm Brenda Profitt

Present in person: Anna Browne, Lisa Constantine, Jeanette Meyers, Bill Kuhn, Brenda Profitt

Staff members present: Kathy Street

Meeting called to order 6:15 by Brenda Profitt

This meeting was requested by Bill Kuhn at the November 8, 2023, meeting. In the past the board held a work meeting to discuss future planning for the district. The meeting was held at a restaurant to allow members to have an informal setting and time for a meal while discussing ideas.

Bill Kuhn said that since Covid the meetings have not had as much structure and said he would like to have better agendas and consistent branch reports.

Anna Browne said that she could not discuss any future planning without the financials. She said that requested documents had not been sent to her.

Kathy Street said that she was uncomfortable with the evaluation-like discussion and was going to leave the table to allow them to discuss further.

Brenda Profitt left the table to have Kathy return, after a little time. Brenda went around the table asking for ideas. There were several comments on being able to have bigger facilities for the community.

Anna Browne said that she had not received a response to her request for by-laws. She then said the library board is not a good fit and she has felt attacked and was leaving the board and that a letter would follow.

The remaining board members discussed if the Budget to Actual report could be in an easier to understand format. Bill suggested that Columbia River CPA could format it differently. Kathy said she would ask other libraries what they used.

## 2024 goal ideas

- Master Plan for buildings
- Expansion in Boardman
- Expansion in Heppner
- Expansion of library services in communities
- Increase outreach at each library
- Update website to create easier way to find documents
- Strategic Plan review annually
- Strategic planning workshop early in May
- Investigate how to start a library district foundation
- Increase press releases

The meeting adjourned at 7:45pm.

Minutes prepared by Kathy Street